

SPRING CITY BOROUGH COUNCIL MEETING

March 6th, 2017 - 7:00 P.M.

CALL TO ORDER:

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Battelle, Bauman, Castor, DiGuiseppe, Kern, Shaner, Sweeney, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Battelle motioned to approve the minutes of the February 6th, 2017 council meeting. Mr. Castor seconded. Motion carried.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of February, 2017. **TRASH DISPOSAL** - 53.0 tons of refuse was hauled to the Lanchester Landfill by Waste Management from February 6th through February 20th, 2017. Fourteen (14) bulk pick-ups were made during the month. **RECYCLING** - 8.0 tons of yard waste was collected at curbside on Mondays. **MAINTENANCE** - Emptied the trash receptacles weekly at all of the recreation areas. Cleaned off the boat ramp at Gay Street. The Borough staff started summerizing the pool buildings. The leaf windrows were turned at the Gay Street Compost Site. Cleaned and replaced the tarp on the Gay Street Dog Kennel. Replaced four (4) bulbs on the street lamp posts on North Main Street. **STREET WORK** - Storm water inlets and inlet boxes were routinely cleaned as needed. Manually swept up debris on North Main Street from Hall Street to New Street. **MISCELLANEOUS** - A street lamp post was displaced at 85 East Bridge Street on February 12th. All information was turned into our insurance company and the claim has been monetarily settled. It will be approximately 8 to 10 weeks for the light fixture to be replaced. Mr. Rittenhouse submitted the annual Waste Transportation Authorization Application on February 21st to PA DEP.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow at the plant for the month of February was 254,000 gallons per day. The maximum flow for the month occurred on February 26th and was recorded at 305,000 gallons. Composite samples taken in January at the pump stations on North Main Street and East Bridge Street showed slight elevations of ammonia and suspended solids. These tests were followed up with composite samples at two manholes located near a commercial and industrial site. They both showed higher levels of ammonia and TSS. Plant operator, Steve Fegan and Ed Gillette, our engineer, will be visiting these sites to see if the high levels are coming from these facilities.

POLICE:

Mr. Sweeney read the police report for February, 2017 as follows: all traffic incidents 49; alarms 3; animal complaints 1; burglary 1; deaths (unattended) 1; disorderly conduct 1; disorderly conduct/disturbing the peace/domestic 2; disturbances/domestic/fights/others 4; DUI 2; drugs

(multiple) 4; endangering welfare of a child 1; fraud 1; harassment 3; impersonate police officer 1; lock out service 1; medical emergency 19; mental health 2; missing person 1; non-criminal reports 10; parking complaints 7; police information 2; public indecency 1; service calls/miscellaneous 5; simple assault 1; suspicious circumstances/person/auto 5; theft reports 3; trespassing 2; warrants 1; well being check 3; wires down 1. **Arrests:** criminal/non-traffic arrests - 7; traffic 8/speeding tickets 29/ court hours 36. **Assisted other departments: 5. Mileage traveled during the month of February:** Car 14-1 (2015 Dodge) 2,358 miles, Car 14-2 (2014 Dodge) 1,404 miles which made a total of 3,762 miles. **Gas used during the month of February:** Car 14-1 (2015 Dodge) 238.010 gallons and Car 14-2 (2014 Dodge) 136.880 gallons which made a total of 374.890 gallons of gas used during the month.

FINANCE & ORDINANCE:

Mr. DiGuiseppe reported the Finance & Ordinance Committee met on February 22nd and discussed the sewer financing for the upgrades at the plant, the police hours, and the Sesquicentennial expenditures.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were four (4) building permits issued during the month of February, 2017. Dan Smith, 327 Washington Street, pole building 24x36; SGI Centers, 53 E. Bridge Street, roof; Dan Wagner, 322 Washington Street, plumbing; Tyler Carr, 442 Ridge Avenue, electric. Estimated cost of construction for the month of February, 2017 was \$109,000. Permit fees collected for the month of February, 2017 was \$625.00.

PARKS & RECREATION:

Mr. Sweeney reported the Parks and Recreation Committee met on February 19th. The committee made final plans for the kickoff of the Sesquicentennial celebrations starting March 25 with the SesquiSerendade.

The committee also finalized all dates for events for the year.

The annual Easter Egg Hunt will occur April 8, 2017, 10:00 a.m. at the Brown Street Park. This free event is generally well attended and last all of twenty minutes. Rain date will be April 9 at 1:00 p.m.

EMERGENCY SERVICES & PUBLIC SAFETY:

Mr. Rittenhouse noted that fire chief, John Trego, and members of the Liberty Fire Company Fire Department attended a training class session on handling emergencies at the new propane filling station site located at 799 Spring City Road on Sunday, February 26th. Based on information from Mr. Trego the training session went very well and has taken a lot of the guess work out of any issues the department might possibly encounter when dealing with a propane emergency.

Mr. DiGuiseppe reported he attended an emergency management training seminar on February 25th at Pottstown Junior High School which dealt with duties of the fire police.

LIBRARY:

Mr. Kern reported the library board meeting was held on February 21st.

January statistics: Circulation, 3,215; 20 children's programs 103 attended; 11 adult programs, 42 attended; internet usage, 421; donations, \$90.83; face book likes, 749; and door count, 2,578.

A patron pointed out there is no button to open the door for handicap access; the original intention was to have the staff watch and assist people who need help with the door, if it is an issue, they will look into a door bell as wiring and an automatic door is cost prohibitive at this time.

The annual report to the Chester County Library System is due March 3rd.

On Tuesday, March 14, the library is having a Pi Day Event.

The library will participate in the following borough sponsored events:

Community Yard Sale on May 20th

Will have a table at Community Day, May 20th

Offered to sell hats, t-shirts, and any other Sesquicentennial memorabilia.

The Women's Club is having a fundraiser at Capt. Chucky's Seafood from March 27th to April 1st. Say "library" at the register and the Women's Club gets 15% of the purchase.

The Women's Club is hosting a fundraiser at Outback Steak House on Thursday, May 4th. They will earn 20% of all sales that day.

The board would like to host local officials at the library. The tentative date set is Wednesday, April 26th at 7:00 p.m. depending on availability of officials.

"Read and Seed" events will again be held this year. They are considering Mike McGrath again and are also looking for another author/chef.

Director Kate Sansom will return from maternity leave on Monday, March 27th.

FINANCIAL REPORTS: (Posted)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Battelle seconded. Motion carried.

PUBLIC COMMENT:

Clint Tichnell from Tuned Up Brewery, 135 N. Main Street, advised council that their business is offering to help the borough in any way they can with the upcoming Sesquicentennial events or any fundraising activities.

UNFINISHED BUSINESS:

1. Report on the Status of the Sesquicentennial Activities.

Mr. Sweeney gave a brief synopsis of all of the upcoming Sesquicentennial events. The kickoff SesquiSerenade is scheduled for Saturday, March 25th.

Listed are the dates and events that are scheduled.

DATES/TIMES	EVENTS
March 25 - Starting at 4:00 p.m.	Sesquiserenade, Main Street
April 8 - 10:00 a.m.	Easter Egg Hunt - Brown Street Park
April 29 - Race starts at 10:00 a.m.	Spring in the City 5K, Brown Street Park/ Throughout Town
May 20 - 8:00 a.m. to 12:00 Noon - 12:00 Noon to 4:00 p.m.	Boro-wide Yard Sale - all over Spring City Community Day
June 3 - 8:00 p.m.	Sesquicentennial Beef and Beer - Liberty Fire Hall
June 17 - 11:00 a.m. to 5:00 p.m.	Car Show - Main Street
July 15 - 11:00 a.m. to 3:00 p.m.	BBQ Festival - Brown Street Park
August 6 - 4:00 p.m.	Council Cookout - Brown Street Park
August 11 - 4:00 pm to Dark	Hot Air Balloon Festival - Spring City Elementary School
August 12 - 10:00 a.m. - 1:00 p.m. to 9:00 p.m. - After Dark	Parade - Main Street Sesquicentennial Festival/Party, Brown Street Park Fireworks
October 7 - 11:00 a.m. to 4:00 p.m.	Music and Market Festival - Main Street
December 2 - 5:00 p.m. to 7:00 p.m.	Christmas Tree Lighting - Library

2. Spring City Electrical Land Development Plan.

Mr. Battelle motioned to accept the letter from Tom Smith of Bercek and Smith Engineering, Inc. who is the engineer for the land development plan of Spring City Electrical Manufacturing Company which grants Borough Council a 30 day extension to the statutory review period decision date for their plan. The revised decision date will be April 20, 2017. Mr. Bauman seconded. Motion carried.

3. Proposed Zoning Ordinance Amendment for Parking Requirements in the Downtown Commercial District.

Mr. Romain informed council that during his review of the proposed amendment for parking regulations in the DC district he found additional sections of the zoning ordinance that he believes must also be amended. A revised proposed amendment was sent to council on February 15th for their review. The next course of action is for council to authorize the proposed ordinance be distributed to the Chester County Planning Commission and the Spring City Planning Commission for their comments and thereafter advertise for a public hearing.

Mr. Shaner motioned to authorize Solicitor Romain to send the proposed amended parking ordinance to the Chester County Planning Commission and the Spring City Planning Commission for their comments on the ordinance and after the comments are received advertise for a public hearing at which time council may take action on adopting the ordinance. Mr. Castor seconded. Motion carried.

NEW BUSINESS:

1. Trash Collection Items from Councilor Castor.

Mr. Castor informed council that several residents brought to his attention that the trash pickup is significantly later than it was in the previous years and also at times their trash containers are thrown about after they are emptied.

Mr. Rittenhouse noted that the only trash regulations stated in the ordinance and in the contract are that the trash should be placed at curbside not before 4:00 p.m. on the day preceding collection nor after 7:00 a.m. on the day of collection. As for the trash containers being thrown about, he spoke with a Waste Management representative about trying to alleviate this situation during the week of February 27th.

2. Application for the Use of School District Facilities.

Mr. Sweeney provided council with details on the Hot Air Balloon event scheduled for August 11th. This event would require the use of the grounds at the Spring City Elementary School and the Spring-Ford Youth Athletic League.

In order to use the school district facilities the Borough needs to submit an application to the district office for approval. This application requires two authorized signatures from the Borough.

Mr. Shaner motioned to authorize Gene Sweeney and Lou DiGuiseppe to sign on behalf of the borough the Spring-Ford Area School District Application for the use of school facilities. Mr. Battelle seconded. Motion carried.

3. Letter of Support to the PA Department of Agriculture to Eradicate the Spotted Lanternfly.

Mr. Castor motioned to approve a letter from the borough to support the joint effort between USDA and Pennsylvania State partners including the Department of Agriculture to eradicate the Spotted Lanternfly. Mr. Kern seconded. Motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Flexible Benefits Plans, Inc. \$1,417.76; H.A. Berkheimer \$156.00; Action Data Services \$421.66; Baer Romain, LLP \$1,110.50; AT&T \$191.96; PAW \$23.52; Verizon \$158.11; Cigna \$70.20; Staples \$68.11; Provident \$81.38; Black/Laskey Group \$421.00; Verizon \$302.91. **TOTAL:** \$4,423.11. (STREETS) Flexible Benefits Plans, Inc. \$4,198.06; A.J. Blosenski, Inc. \$3,192.10; Oehlert Bros. Inc. \$215.84; AirGas \$31.10; Mowrey-Latshaw \$55.41; Chester County Solid Waste Authority \$3,339.00; Provident \$89.36; Waste Management \$6,419.25; Berks & Beyond \$401.94; Henkels & McCoy, Inc. \$666.65; Emery Auto Repair \$209.10. **TOTAL:** \$18,817.81. (POLICE) YIS/Cowden Group, Inc. \$238.50; Flexible Benefits Plans, Inc. \$6,146.17; PAW \$653.99; Oehlert Bros. \$574.50; deCordre Automotive \$380.59; Hess Uniforms, LLC \$358.19; Staples \$305.31; Provident \$89.25; Crystal Springs \$19.17; Galls \$363.35; AT&T \$68.22. **TOTAL:** \$9,197.24.

SEWER ACCOUNT: Flexible Benefits Plans, Inc. \$2,261.61; PECO \$1,560.56; M.J. Reider Associates, Inc. \$1,714.00; PA Dept. of Labor & Industry - B \$44.00; PAW \$103.56; J.C. Ehrlich Co., Inc. \$56.00; EEMA \$5,001.68; PA One Call System, Inc. \$7.31; Baer Romain, LLP \$708.00; Buckman's Inc. \$536.44; Mowrey-Latshaw \$31.15; AT&T \$23.61; Levengood Septic Service, Inc. \$1,796.58; Verizon \$184.46; Provident \$28.89; A.J. Blosenski \$525.00; Crystal Springs \$9.99; Oehlert Bros. Inc. \$529.50.

TOTAL: \$15,122.34.

STREET LIGHTING FUND: PECO \$3,731.46. TOTAL: \$3,731.46.

BUILDING & PROPERTY FUND: Denney Electric Supply \$56.00; Crystal Springs \$18.94. TOTAL: \$74.94.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$1,248.00; Motley Associates, Inc. \$1,360.00. TOTAL: \$2,608.00.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$1,420.00. TOTAL: \$1,420.00.

INSURANCE FUND: PIRMA \$816.00. TOTAL: \$816.00.

ANNOUNCEMENTS:

Mr. DiGuiseppe announced the following committee meetings are scheduled for the month of March, 2017: **Sewer Committee**, Thursday, March 9th, 6:30 p.m.; **Planning Commission**, Wednesday, March 15th, 7:00 p.m.; **Parks & Recreation Committee**, Thursday, March 16th, 6:00 p.m.; **Police Committee**, Thursday, March 16th, 6:30 p.m.; **Finance & Ordinance Committee**, Wednesday, March 22nd, 6:30 p.m.

The April Borough Council meeting will be held on Monday, April 3rd, 2017, 7:00 p.m.

ADJOURNMENT:

Mr. Battelle motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Kern seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse